

## ***Illinois Valley Regional Dispatch Board***

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

December 17, 2019

### **CALL TO ORDER**

The meeting was held Tuesday, December 17, 2019 at the Peru Municipal Building, 1901 4<sup>th</sup> Street, Peru, Illinois. Chairman Andy Bacidore called the meeting to order at 10:01 a.m.

### **ROLL CALL**

Voting & Quorum Members Present:

Doug Bernabei (10:06 a.m.), Jason Curran, John Duncan, Brian Fisher, Jeff King, Jim Knoblauch, Dominic Rivara, Scott Samolinski, Vice Chairman Greg Kellen, Chairman Andy Bacidore. Absent: David Boelk (Hunt), Jeff Grove, Scott Harl, Joe Hogan, Ron Popurella and Dennis Rutishauser

Non-Voting Members Present: City of Spring Valley, Utica Community Fire Protection District

### **MINUTES**

Chairman Bacidore presented the minutes of the IVRD meeting of November 26, 2019. Jeff King made a motion that the minutes be received and placed on file. Jim Knoblauch seconded the motion. All in favor; motion carried.

### **PUBLIC FORUM (CITIZEN COMMENT)**

None

### **COMMUNICATIONS**

None

### **COMMITTEE REPORTS**

#### **FIRE/EMS OPERATIONS COMMITTEE**

PSAP Manager Fisher reported on discussion of shared frequencies, pager testing and auto aid paging and back up paging.

#### **BUILDING & GROUNDS COMMITTEE**

John Duncan reported Kmetz Architects may be ready to present a preliminary site plan at the January meeting.

#### **PERSONNEL UPDATE**

Jim Knoblauch reported candidates were interviewed last week. One is coming for a sit-in and is willing to go part-time to start. A second candidate will begin training around the beginning of February.

A labor management meeting will take place at 2:00 p.m., Tuesday, January 7<sup>th</sup> in LaSalle.

#### **IVRD PSAP MANAGER REPORT**

PSAP Manager Fisher reported the computers in Peru and Oglesby need to be updated to Windows 10. She went through TriTech for the upgrade in case of any possible technical difficulties.

Doug Bernabei made a motion to approve Central Square's quote to upgrade all five 911 computers to Windows 10 at a cost not to exceed \$6,000.00. Brian Fisher seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, King, Knoblauch, Rivara, Samolinski, Kellen and Bacidore voting aye; Boelk (Hunt), Grove, Harl, Hogan, Popurella and Rutishauser absent; motion carried.

PSAP Manager Fisher initiated discussion of adding a 4<sup>th</sup> answering point to dispatch, which she obtained a quote to have installed in the manager's office. Doug Bernabei said it would typically cost \$40,000 - \$50,000 to add a workstation, however when the equipment was originally installed in 2016, they had the wiring for a 4<sup>th</sup>

station added as well. Doug Bernabei added he feels it would be beneficial when the center is busy and during storms.

Jim Knoblauch made a motion to purchase a complete 911 workstation at an approximate cost of \$15,000.00 to be located in the current manager's office. Jeff King seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, King, Knoblauch, Rivara, Samolinski, Kellen and Bacidore voting aye; Boelk (Hunt), Grove, Harl, Hogan, Popurella and Rutishauser absent; motion carried.

#### **FINANCIAL REPORT**

The December Financial Report will be presented at the January meeting.

#### **ACTIVITY REPORT**

Chairman Bacidore presented and reviewed the November Activity Report. Doug Bernabei made a motion to receive and place the November Activity Report on file. John Duncan seconded the motion. All In favor; motion carried.

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

None

#### **PUBLIC FORUM (CITIZEN COMMENTS)**

None

#### **EXECUTIVE (CLOSED) SESSION**

None.

#### **SCHEDULE NEXT IVRD MEETING**

The next IVRD meeting will be at 10:00 a.m., Tuesday, January 28, 2020.

#### **ADJOURNMENT**

Jeff King made a motion to adjourn the meeting. Jason Curran seconded the motion. All in favor; motion carried. The meeting adjourned at 10:16 a.m.